

**General Requirements Overview**

**Standards**  
**INDEX 2**

**Survey Information** - see CAM 213B for sample

Req	Prov	
<input type="checkbox"/>	<input type="checkbox"/>	Project Number
<input type="checkbox"/>	<input type="checkbox"/>	Grantor and Grantee
<input type="checkbox"/>	<input type="checkbox"/>	Contact Person (name and phone)
<input type="checkbox"/>	<input type="checkbox"/>	Abbreviated Legal Description
<input type="checkbox"/>	<input type="checkbox"/>	Assessor's Property Tax Parcel Number
<input type="checkbox"/>	<input type="checkbox"/>	Full Legal Descriptions (Existing and Proposed) including all easements
<input type="checkbox"/>	<input type="checkbox"/>	Surveyor's Certificate
<input type="checkbox"/>	<input type="checkbox"/>	Reference Box
<input type="checkbox"/>	<input type="checkbox"/>	Scaled Drawing of the site to be platted including all of the following:
<input type="checkbox"/>	<input type="checkbox"/>	• North Arrow and references
<input type="checkbox"/>	<input type="checkbox"/>	• Scale notation and bar scale (i.e. 1" = 50')
<input type="checkbox"/>	<input type="checkbox"/>	• Existing lot lines (lighter pen weight, dashed, and clearly labeled) <b>showing entire property of each of the sites included in the adjustment</b>
<input type="checkbox"/>	<input type="checkbox"/>	• Proposed lot lines (heavier pen weight, solid, and clearly labeled)
<input type="checkbox"/>	<input type="checkbox"/>	• Bearings (if metes and bounds) and distances of lot lines
<input type="checkbox"/>	<input type="checkbox"/>	• Widths of right-of-way and condition (paved, curb/gutter/sidewalk) of street and alley
<input type="checkbox"/>	<input type="checkbox"/>	• Parcels identified (using Parcel A, Parcel B, etc).
<input type="checkbox"/>	<input type="checkbox"/>	• Lot area in square feet of each parcel.
<input type="checkbox"/>	<input type="checkbox"/>	• Relationship of property to established street monuments.
<input type="checkbox"/>	<input type="checkbox"/>	• Dimensions of easements/turnaround (use lighter weight and different lettering)
<input type="checkbox"/>	<input type="checkbox"/>	• Dimensions and location of driveways, curbcuts, and off-street parking.
<input type="checkbox"/>	<input type="checkbox"/>	• Dimensions of all structures and distances to property lines.
<input type="checkbox"/>	<input type="checkbox"/>	• Dimensions of eaves and other architectural features.
<input type="checkbox"/>	<input type="checkbox"/>	• Indicate proposed removal of structures.
<input type="checkbox"/>	<input type="checkbox"/>	• Grading plans if vehicle access to lots exceeds 20%.
<input type="checkbox"/>	<input type="checkbox"/>	• Address of existing structures.
<input type="checkbox"/>	<input type="checkbox"/>	• Location of water and sewer lines in the street right-of-way.
<input type="checkbox"/>	<input type="checkbox"/>	• Location, size and species (common name) of all trees greater than 6 inches in diameter, measured 4-1/2 feet above the ground.
<input type="checkbox"/>	<input type="checkbox"/>	• Location of existing and proposed street trees
<input type="checkbox"/>	<input type="checkbox"/>	• Show and dimension maintenance and emergency egress easements.

## Additional Information

Req

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☐

Prov

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Legal building site letter or other documentation

75-80 calculations

- Copy of Assessor's Map showing lots on same block face as subject lots (including square footage of each)
- Copy of calculations
  - Identify zone property is in
  - Calculate 75% of the designated zone minimum lot area
  - Calculate average size of lots on block face (including subject lots)
  - Multiply average lot size by 80% to calculate 80% lot area requirement